



MINUTES OF MEETING OF GOVERNING BODY:

AY 2019-20

Name of Association: Pune Institute of Business Management Governing Body

Type of Meeting: Annual General Meeting

Date: 6th March 2019

Time: 10:00 AM-4:30 PM

Venue: 1st Floor Conference Room, Pune Institute of Business Management, Gat no. 605/1, Lavasa road, Pirangut, Tal Mulshi, Maharashtra. Pune 412115.

Meeting Facilitator: Prof. Poornima Sehrawat (Batch Incharge and Asst. Prof)

Call to order: Meeting was called to order at PIBM conference room. A quorum was established.

Roll Call:

Attendees Present:

Mr. Raman Preet (Chairman)

Mr. M K Tamuly (Principal Director)

Mr. Indrajeet Singh Sachdev (Trust Representative)

Mr. Zulfi Ali Bhutto (Industry Expert)

Dr. Ajit Sane (Director PIBM)

Mr. A. P Rao (Academic Expert)

Dr. A B Dadhas (Savitribai Phule Pune University Representative)

Meeting Agenda:

1. Discussion on academic and administrative requirements for AY 2019-20.
2. Approval of the proposed budget for institutional activities.
3. Designation of financial authority to respective stakeholders for various institutional activities.
4. Review of last year's actionable decided in the AGM of AY 2018-19.
5. Review of NBA accreditation and University faculty activity conducting in AY 2018-19.

Review of Minutes from the last meeting:

1. Analytics and Operations are introduced as a minor specialization for PGDM program as input received from corporate panelist, alumni and students.
2. In total 20 research papers were published by faculties, of which 16 were in UGC approved journals and 4 were in SCOPUS indexed journals. In addition to this 2 books and training



manuals were also published by PIBM faculties and students contributing towards increased focus towards knowledge and research dissemination.

3. The total faculty count for both PGDM and MBA in 2018-19 has exceeded the norm and sanctioned posts in an attempt to improve quality of training and mentoring. The director explained appropriate utilization of budget for faculty salary and urged the governing body to consider further increase in faculty strength to match the training quality standards in the new specializations (Analytics and operations).
4. As program Outcome were aligned in the previous year's academic advisory council, the course Outcome were mapped by all HODs and faculty members for their respective courses to ensure attainment of Program Educational Objectives (PEO).

Reports:

Director academics presented the management report in front of the governing body and discussed the following key points:

1. Accreditations and Approvals:

- 1.1. The governing body discussed about NAAC visit which is planned in May 2019. The IQAC cell is asked to share the planning of NAAC visit and its core committee with their responsibilities. The director proposed the area of improvement required as per NAAC AQAR and suggested various tasks for pre-NAAC committee visit.
- 1.2. With a norm of 1:20 student faculty ratio, director has given the clarity to recruit more faculties to maintain the SFR of 1:15 for effective mentoring sessions.

2. **New Appointment:** Prof. Bibhas has been appointed as Dean academics and operations from Feb 2019. The governing body directed the professor to do quality review on courses and mentoring.

3. Academic:

- 3.1. The director proposed the launch of Python, Tableau, Advance excel, Power BI for all specializations students.
- 3.2. The director requested for an additional annual salary budget of Rs. 60 Lakh to be allocated for recruiting new faculty for analytics specialization.
- 3.3. The director proposed that "Business Orientation Program" required more holistic development activities such as more trekking and outbound exercises.
- 3.4. The director proposed that more certification to be introduced for PGDM course students. The Board of Governance suggested that students to be encouraged to choose NPTEL courses which are introduced in collaboration with SWAYAM portal.
- 3.5. The complete Course updation module of ClassroomPlus has been checked to understand its efficiency to make academic department process simpler.



- 3.6. The summer internship presentation of students to be presented in front of corporate panel so that students prepare it properly and get exposure of the industry before placement, so all presentations to be planned with corporate panel.

4. Case study and Research:

- 4.1. Under Centre of Management for Urban Areas the monograph has been submitted by Prof. David on waste management. BoG praised the monograph and asked director to motivate other faculty members to publish their monographs.
- 4.2. The director requested a discretionary budget of Rs. 10 Lakh for organizing the second international summit by the institute. BoG has praised the first international conference its theme and guests.
- 4.3. The international summit would aim to invite an international speaker from universities from all over Asia and create a platform for PIBM faculty and student to present original case studies.
- 4.4. The research incentives are reviewed by BoG and discussed about the utilization of research incentive in last academic year.

5. Administration:

- 5.1. The director proposed the budget of Rs. 10 Lakh for shifting and upgradation of Gym area.
- 5.2. The director proposed the requirement of land required for new building as number of seats got increased.
- 5.3. The library requirement of future handbooks, digital books, and journals has been proposed by the Director for updation of Library as per the number of students.
- 5.4. The director proposed for sports ground to be updated with football ground and more sports goods and equipment.

6. Student Welfare:

- 6.1. In order to ensure holistic student development through extra-curricular and co-curricular activities, the Director suggested for the addition of outbound trek and training activities for students. A discretionary budget of Rs. 2 lakhs were requested for the same.
- 6.2. The director requested for a budget of Rs. 1.75 Crore to further increase the corporate interface and industry outreach activities for the student of PGDM and MBA.
- 6.3. The director proposed for renewal of Rs. 20 lakh budget approval for extending economic and social welfare in the form of fees waiver to deserving candidates, from the economically weak background.

Approvals:

1. The launch of Analytics as a core specialization and Operations as minor specialization was approved by the governing body, subject to finalization of courses under the advisement of the Academic Advisory Council. The Governing body also approved the required budget for bringing relevant faculty for the specialization onboard.
2. The approval on core committee for NAAC is completed and to start the work for the accreditation is explained for making the visit successful.
3. The budget requested for sports is taken positively by BoG and has been approved to make sports good and equipment available.
4. All the other qualitative inputs presented by the director were acknowledged and approved by the governing body, subject to review and planning by the Academic Advisory Council.
5. The governing body conferred on the proposal of purchasing the land for new building.
6. The financial decision-making authority for all other academic, administrative and student welfare activities (other than fees waiver) was vested in the Chairman, by the board.



Authorized Signatory


 Handwritten signature of the Director.

Director


 Handwritten signature of the Principal Director.

Principal Director


 Handwritten signature of the Chairman.

Chairman